

Board of Control Meeting of November 13, 2019

Dennis Menendez called the meeting to order at 10:30 a.m.

ROLL CALL: Jerry Feeman representing John Donofrio, present; Steve Brunot representing Al Brubaker, present; Dennis Menendez representing Kristen Scalise, present; Diane Miller-Dawson, present.

APPROVAL OF MINUTES: The minutes of the November 06, 2019, meeting were approved.

ORDER OF BUSINESS:

I. **Professional Service Contracts**

- A. An extension of a professional service contract to perform flu shots and biometric screenings for a six month period from 08/01/19-01/31/20 as Best Practical Source.

Akron General Partners, Inc.

Not to exceed \$27,000.00

(Human Resources-Div. of Employee Benefits)

Mr. Feeman moved to amend and award an extension to a professional service contract to Akron General Partners, Inc. in an amount not to exceed ~~\$27,000.00~~ \$30,000.00 to perform flu shots and biometric screenings for a six month period from 08/01/19-01/31/20 as Best Practical Source for Human Resources-Div. of Employee Benefits.

Motion passed 4-0.....DIR 337-19

- B. A renewal for maintenance support for the integrated assessment system software used by the Fiscal Office, for the period 01/01/20-12/31/20 as Best Practical Source, OIT DIR 2019-21.

Tyler Technologies, Inc.

Not to exceed \$230,710.00

(Fiscal Office and Information Technology)

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Mr. Brunot moved to award a professional service contract to Tyler Technologies, Inc. in an amount not to exceed \$230,710.00 for a renewal for maintenance support for the integrated assessment system software used by the Fiscal Office, for the period 01/01/20-12/31/20 as Best Practical Source, OIT DIR 2019-21 for the Fiscal Office and Information Technology.

This award is subject to confirmation by Council.

Motion passed 4-0.....DIR 338-19

C. Annual software support and maintenance fees for the Eagle Recorder software application for the County Fiscal Officer's Recorder's Division, for the period 12/01/19-11/30/20 as Best Practical Source, OIT DIR 2019-20.

Tyler Technologies, Inc.

Not to exceed \$89,774.46

(Fiscal Office and Information Technology)

Ms. Dawson moved to award a professional service contract to Tyler Technologies, Inc., in an amount not to exceed \$89,774.46 for annual software support and maintenance fees for the Eagle Recorder software application for the County Fiscal Officer's Recorder's Division, for the period 12/01/19-11/30/20 as Best Practical Source, OIT DIR 2019-20 for the Fiscal Office and Information Technology.

This award is subject to confirmation by Council.

Motion passed 4-0.....DIR 339-19

D. Engineering design services for project Q194 Village of Boston Heights Chittenden Road as Best Practical Source.

Spagnuolo & Associates, LLC

Not to exceed \$22,400.00 (Sanitary Sewer Services)

Ms. Dawson moved to award a professional service contract to Spagnuolo & Associates, LLC in an amount not to exceed \$22,400.00 for Engineering design services for project Q194 Village of Boston Heights Chittenden Road as Best Practical Source, for Sanitary Sewer Services.

Motion passed 4-0.....DIR 340-19

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- E. Professional design services for Yellow Creek Streambank Repair & Landslide Mitigation Phase 1.
Channel Maintenance Systems, LLC
Not to exceed \$75,000.00 (Engineer's Office)

Ms. Dawson moved to award a professional service contract to Channel Maintenance Systems, LLC, in an amount not to exceed \$75,000.00 for Professional design services for Yellow Creek Streambank Repair & Landslide Mitigation Phase 1, for the Engineer's Office.

This award is subject to confirmation by Council.

Motion passed 4-0.....DIR 341-19

II. Fiduciary Contracts – None

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

- A. Competitive Bidding Exceeding \$50,000.00 - None

- B. Exempt Contracts Exceeding \$50,000.00 - None

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C. Exceeding \$25,000.00 up to \$50,000.00

1. **60 month lease-purchase agreement for nine (9) new Konica Minolta copiers/printers/scanners, for the period 01/01/20-12/31/24, at State Term pricing, OIT DIR 2019-22.**
Graphic Enterprises Office Solutions and Wells Fargo Financial Leasing, Inc.
Total amount not to exceed \$79,998.00
(Sheriff's Office and Information Technology)

Mr. Feeman moved to award a lease-purchase agreement to Graphic Enterprises Office Solutions and Wells Fargo Financial Leasing, Inc. for a total amount not to exceed \$79,998.00 for a 60 month lease-purchase agreement for nine (9) new Konica Minolta copiers/printers/scanners, for the period 01/01/20-12/31/24, at State Term pricing, OIT DIR 2019-22 for the Sheriff's Office and Information Technology.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 342-19

VI. Miscellaneous - None

VII. Signature List Purchase Orders

1. **CSEA #2**
One (1) purchase order(s) as per attached.
2. **Department of Development #18**
One (1) purchase order(s) as per attached.
3. **Sheriff #13**
Two (2) purchase order(s) as per attached.

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:39 a.m.

kw

11/13/19